

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, October 23, 2012
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg – six (6). Absent – none (0).

Also present: Supt. Russert, K. Meyer, R. Schnitzler, J. Palicki, D. Conrad, A. Furbee, J. Snipes, D. Christ, C. Creek, J. Emerson, J. DePoister, and Clerk Fortin – twelve (12)

Visitors: P. Russert, B. Leopold, M. Casagrande, J. O'Reilly, A. Frame, A. Verducci (Gilbane Project Manager), and students being recognized for 6th thru 8th grade ISAT test scores and their families – approximately 100 total.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Items Moved by Nelson, seconded by Dodge to approve the additional agenda items as follows:

V. Consent Agenda

F. Employments Contingent upon Successful Completion of Paperwork
Authorize Superintendent to hire High School PRIDE Paraprofessional

J. Resignations

Carolyn K. Johnson – High School Pride Paraprofessional, effective November 2, 2012.

Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearings/
Petitions/ Brian Leopold and the Robotics team gave a demonstration to the Board, spoke of this year's accomplishments, and also requested assistance with funding for continuance of the Regional BEST competition. Supt. Russert will work on figures regarding transportation costs and report back to Mr. Leopold and the Board of Education.

Mike Casagrande, PTO President, reported the Walkathon raised over \$17,000. Proceeds are dedicated to technology for schools. The event was very successful. This past Saturday, was the Ford "Drive One for Your School" event, in which 150 participants test drove Ford vehicles, loaned by the local Manteno Ford dealership. Mr. Casagrande thanked all who participated.

Director of Curriculum and Assessment, Cathy Creek, recognized select groups of students and their families for high student achievement on ISAT test scores in grades sixth thru eighth.

Volunteer Cross Country Coach, Dan Weber, and athlete Nick Dahlman thanked the Board for the opportunity to compete this year, as well as individually thanking Board President, Mark Stauffenberg for his personal donation for the purchase of team

uniforms. Mr. Stauffenberg reported the future funding of the program will be discussed at the February Board retreat.

Reports of
Committees

Building Committee – Chairman Gary Preston reported there have not been any construction accidents on the Elementary School addition site. Slab-on grade have been completed in the gymnasium area, administration wing, Early Childhood wing and half of the Kindergarten wing. They are beginning ductwork and overhead plumbing work in the Early Childhood wing. The project is moving right along. With regards to the School Maintenance Grant – BLDD presented the bleacher bid specs to date to repair and replace some of the Middle and High School bleachers, which will include handicap accessibility. The completion goal for both projects is April 15, 2013.

At the High School, the Midwest Track Builders plan to complete the stripping of the long jump pit during the week of October 22, 2012. The outside concession stand floor tile products have been donated, as well as the labor to install. The District agreed to pay for part of the materials for the project. The softball field fence project will be complete prior to winter. Power for the track finish line will be completed next month. The gym and band room bells have been fixed. The In School Suspension room intercom repairs are in process. The flag at the soccer/football field will be properly lit at night, prior to the girls' soccer season in the spring. The Middle School cafeteria equipment/salad bar electrical work has been installed. The equipment should arrive the week of November 5th. BLDD will provide specs for a storefront entrance to the gym and band doors. A quote of \$4,764.00 from Replacement Window Systems was obtained for aluminum entrance repairs of the main entrance. Three bids were received for both snow and salt. A recommendation will be approved later in the meeting. The committee also agreed to work with Replacement Window Systems to install two replacement windows in the Elementary administrative offices.

Adam Verducci gave an update on the Elementary School addition:

Interior masonry walls:

Early Childhood – 8% complete

Multi-Purpose – 50%

Kindergarten – Just starting

All under slab electrical and plumbing rough ins are complete.

Roofing nail-base insulation and vapor barrier:

Early Childhood – 90% complete

Administration – 75% complete

Multipurpose – 60% complete

Kindergarten – 90% complete

The installation of the temporary window and door openings protection has begun. The marquee sign foundation is complete. There are three pending change orders. Two are from the approval of Alternate #A5's for the parking lot and the other is a credit to the District by Low Voltage Solutions.

Finance Committee – Chairman Mallaney reported the Committee met this evening and discussed the following:

- Review of Finance Packet
- State Revenue update (State owes the District \$1,097,706.54 (FY12) and \$892,080.14 (FY13))
- Parking lot alternate is approved at \$100,725 and food service equipment alternate of \$67,960.
- Update on Elementary construction
- Bids for salt and snow
- Discovery Education Agreement
- Sentinel HANS Agreement

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported the Committee met and had a great meeting last week. Ms. Creek commended the teachers for their curriculum mapping and reports a good number have been completed for the entire school year. The committee is looking forward to the next step. A major topic right now is handwriting. District and School Report Cards are now available on the District website. Each Report Card has an attachment that lists the goals for the current year as well as the implementation plan to achieve the stated goals. The State has announced the format of the Report Card will be modified for the next school year, with hopes of it becoming more user-friendly and providing more purposeful information.

Technology Committee – Cathy Creek reported several staff members attended the Peoria Skyward conference the past two days having beneficial training, as well as several staff members visited a school district which recently went “one to one” with hand held computing devices and brought back many ideas to share for future consideration for the possible implementation for our District.

Consent Agenda Moved by Hofmeister, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- Regular Board minutes of September 25, 2012

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report

- Activity Account Reports
 - Additional Accounts Payable
 - C. Constructive Resignation
 - Melanie Oppenhuis – Custodian – effective September 28, 2012
 - D. FMLA
 - Kristen Agee-Ehrenfeld – High School Algebra teacher – from approximately March 4, 2013 until the end of the school year (12 weeks)
 - Jennifer Jackson – High School custodian – effective immediately for up to 12 weeks.
 - E. Employments for 2012-2013
 - Samantha Matthies – High School Girls Track co-coach (with Derek Bailey)
 - Dan Kizior – High School Track co-coach (with Derek Bailey)
 - Kevin Mikuce – Sixth Grade Boys Basketball coach
 - Kristie Gore – Assistant Middle School Girl’s Track coach
 - Sean Ryan – High School Assistant Wrestling coach
 - Karen Schultz-Ozment – FMLA long-term sub for fifth grade teaching position
 - F. Employments Contingent Upon Successful Completion of Paperwork for 2012-2013
 - Janet Had – Middle School Lunch Detention Supervisor – 10:45 a.m. – 1:15 p.m. on student attendance days
 - Dustyn Sadler – Middle School Co-Assistant Wrestling Coach
 - Larry Shedwell – Middle School Co-Assistant Wrestling Coach
 - Authorization for Superintendent to hire hourly Driver’s Education teacher
 - Authorization for Superintendent to hire Student Services Administrative Assistant
 - Authorization for Superintendent to hire Middle School Paraprofessional (for Mrs. Carroll’s classroom)
 - Authorization for Superintendent to hire substitute for FMLA leave for High School Special Education teacher
 - Authorization for Superintendent to hire three hour Food Service employee
 - Authorization for Superintendent to hire High School PRIDE Paraprofessional
 - G. Approve FY 13 School District Library Grant Application
 - Annual Library Grant for \$1,667.00 subject to appropriation
 - H. High School Discovery Education Agreement
 - Renewal of the Discovery Education Agreement for the High School in the amount of \$1,495.00
 - I. Cash Bash Ticket Sales – Manteno Athletic Boosters from October 23, 2012 until February 1, 2013.
 - J. Resignation - Carolyn K. Johnson – High School PRIDE Paraprofessional, effective November 2, 2012.
- Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office
Report

Supt. Russert reported on the following:
Recognition of High School Boys Soccer conference championship, and winning the Regional finals, but losing at the Sectional level. Great season!

- High School Boys Golf had three participants; John Hofmeister, Luke Schmid and Hunter Kiser qualify for the Sectional meet. High School Girls Golf had two participants; Kari Southerland and Lexi Ipema qualify for the Sectional meet.
- The High School Robotics team gave a brief presentation and is fundraising for the Nationals in Arkansas.
- Cathy Creek presented the School Report Card results.
- American Education Week Proclamation (November 11th – 17th, 2012) was read by President Stauffenberg.
- Board Member Recognition Day is November 15, 2012.
- The Manteno Military Alumni card and letter campaign is underway

Old Business

Approve 2011-2012 Final Audit Moved by Mallaney, seconded by Nelson, to approve the 2011-2012 final financial audit as presented. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve Construction Bid Alternates Moved by Nelson, seconded by Preston to approve the parking lot bid alternates A3 and A5 as presented for a total not to exceed \$168,685. Ayes: Nelson, Preston, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Alternate #	Alternate Name	Contractor	Amount
A3	Kitchen Equip.	Streich Equipment	\$ 67,960.00
	Kitchen equipment could be paid from Food Service budget in Education Fund if desired.		
A5	Parking Lot	Double G	\$75,525.00
A5	Parking Lot	Indicom	\$25,200.00
		Parking Lot Total =	\$100,725.00
		TOTAL BID ALTERNATES	\$168,685.00

New Business

Award Snow And Salt Contracts Moved by Preston, seconded the Dodge to approve the snow plowing and the salt contracts from Heritage FS, Inc. for the 2012-2013 school year. Ayes: Preston, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Girls Soccer Overnight Stay Moved by Hofmeister, seconded by Preston to approve the girls’ soccer team overnight stay from April 25th thru 27th, 2013 to Burlington, Iowa for the Tournament of Champions. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve DCEO Electric Efficiency Program Grant Moved by Nelson, seconded by Dodge to approve the DCEO electric efficiency grant as presented (to replace the High School parking lot lights and exterior fixtures, the High School gym light bulbs, the Elementary School parking lot fixtures, the Elementary School gym light fixtures and the Elementary School cafeteria light fixtures). Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – October 23, 2012

Approve HANS Network Contract Moved by Dodge, seconded by Nelson, to approve the High Availability Network Support (HANS) agreement for 2013 with Sentinel Technologies, Inc. in the amount of \$11,840 (from January 7, 2013 thru January 6, 2014). Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Future Action Items Future action items include the tentative levy and the first discussion of Board retreat items.

Adjourn To Executive Session Moved by Dodge, seconded by Hofmeister to enter into Executive Session for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Ayes - six (6). Nays – none (0). Motion carried. Open session ended at 7:42 p.m.

Return to Open Session Moved by Nelson, seconded by Dodge to return to Open Session at 8:07 p.m. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Meeting Adjourned Moved by Hofmeister, seconded by Preston to adjourn the meeting. Voice vote: All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 8:08 p.m.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/df

*Original signatures on file at the Unit Office